

Town of Austerlitz  
Planning Board meeting  
May 7, 2015

In attendance: Chairman, Jay Engel, Susan Geel, Deborah Lans, Richard Madonia, Marie Meehan

Meeting called to order 7:00 pm

**Minutes**

Approval of March minutes. Motion: Susan Geel , Second: Richard Madonia. Approved by All  
Approval of April minutes. Motion: Susan Geel, Second: Richard Madonia. Approved by All

**Unfinished Business**

Diane Glick- Minor Subdivision on Stonewall Road

No one present for this meeting.

Douglas Ballinger- Boundary Adjustment on Angel Hill Rd.

Richard Sardo, surveyor, using a partial map of the property describing how the boundary line adjustment would appear once boundary adjustments were made. An insert on the map clearly described the new boundary lines. The map did not show all the property nor the owners of the abutting properties.

Planning Board members require having a completely detailed map, to be kept on file , describing entire property with newest boundary adjustments and abutting land property owners, before Planning Board can give approval.

All other aspects of the Douglas Ballinger Boundary Adjustment were determined to be in place at the April meeting of the Planning Board. What is required is a complete map, showing all the property with boundary adjustments and abutting property owners.

Douglas Ballinger and Surveyor, Richard agreed to present required map in the near future, well before the June Planning Board meeting, to be stamped and approved, thereby completing the Planning Board process.

### **New Business**

Larry Cavannaro, came before the Board to get information on the requirement for approval of construction of a 1200 ft. driveway to a house to be constructed on his property. Reference to The Zoning law in the Town of Austerlitz requires that there be an application for a site plan review for driveways exceeding 500 ft. . Mr. Cavannaro was advised to get the needed application forms from Mary Davis, Planning Board Clerk , in order to begin the process and be placed on Planning Board calendar.

### **Colleen Safford – Site Plan Review and Special Use permit**

A communication from Colleen Safford indicated that purchase of property for kennel closed as of April 30<sup>th</sup>, 2015.

The Planning Board members reviewed the Safford Application process. The last actual meeting on this application was September 4, 2014. The special use permit for the dog kennel, following the public hearing and a careful Board review, was approved.

Needed for completion, site plan review for the kennel building and construction of the driveway to the kennel.

Chairman Jay Engel will advise Colleen Safford of the steps necessary to complete the original Application.

Motion to adjourn the meeting. Richard Madonia, Second; Deborah Lans. Approved by all  
Meeting adjourned : 7:45

Respectfully submitted,  
Constance Mondel