

**Town of Austerlitz Planning Board
Regular Meeting Minutes
January 3, 2013**

The Austerlitz Planning Board meeting was called to order at 7:00pm and members present included Chairman Charles Knauss, Ben Puccio, Susan Geel, Richard Madonia (7:08) and Deputy Chair Charles Lawson (7:09).

Matt Verenazi and Fred Haley, land surveyor, were also present.

Motion to approve the November Planning Board minutes made by: Mr. Lawson
Seconded by: Mrs. Geel
Approved 5-0

New Business:

Claire Verenazi – Minor Subdivision on Pratt Hill Rd

Information regarding the proposed Verenazi Minor Subdivision on Pratt Hill Road was presented by Surveyor/Representative, Fred Haley. The purpose is to solidify the requirements by the mortgage company and to provide a 5 acre lot. The sole purpose is for estate planning. There is road frontage, set backs, it meets all code requirements, and zoning is residential. Matthew Verenazi paid the \$100.00 fee. To proceed to public hearing all adjoining neighbors need to be notified via registered mail of the hearing and date.

Motion to proceed to Public Hearing for the February meeting made by Susan Geel, seconded by: Ben Puccio
Approved 5-0

Old Business:

Letter received from Glick, on Stonewall road, was discussed by Mr. Knauss and Town Supervisor, Jeff Braley. Items discussed were the right of way and the possibility of it being a land locked property. Mrs. Geel stated that this item is not a planning board issue, and the planning board should not have intervention in it. Mr. Knauss advised Mr. Braley to review the situation and to get clarification and the deed needs to be reviewed. Mr. Puccio requests written verification of the previous right of way agreement. Mr. Knauss asked for members to weigh in on whether or not to memorialize this review and present it to the Town Board. The Planning Board decided a letter should be drafted to the Town Board stating that the Town Board should make available and review all deeds and documents to further investigate any and all right of ways and have it reviewed by the town attorney to review the entire property and all decisions regarding it previously. Mrs. Geel requested clarification on the process and filing of deeds. Motion to draft and send letter to the Town Board made by: Susan Geel and seconded by: Ben Puccio.

Braley's Property: The property complaints regarding Braley's farm has been discussed with Mr. Braley by Charles Knauss and the complaint has been resolved.

Update:

Mr. Knauss announced that this is Ben Puccio's last meeting.

There were no public comments made

Motion to adjourn the January 3, 2013 Planning Board Meeting by: Mr. Lawson seconded by:
Mrs. Geel
Approved 5-0

Meeting adjourned: 7:47 pm

Respectfully Submitted by:
Darci Ordway