

Town of Austerlitz
Town Board Meeting
April 21, 2016

Present: Robert Lagonia, Supervisor, Greg Vogler, Matthew Verenazi, Jere Wrightsman, and Nansi Friedman, Town Board Members, Highway Superintendent Robert Meehan, and Susan Haag, Town Clerk.

Meeting called to order at 7:00 p.m.

Moment of Silence, followed by the Pledge of Allegiance.

Minutes

A motion to accept the March 17, 2016 Workshop/Town Board Meeting minutes was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Auditing of Accounts and Claims

A motion to pay General Fund, #108-135 in the amount of \$14741.75, Highway Fund, #59-78, in the amount of \$67628.31, and Capital Fund #22-24, in the amount of \$2550.78 was made by G. Vogler and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Reports

Monthly Cash Disbursement and Supervisor Report

Monthly Cash Disbursement for the Month of March 2016 submitted. Supervisor Lagonia noted the balances in each account. Appropriations are staying in line, right around the 25% mark. Revenues are tracking as budgeted.

Supervisor's Report: Town Park Renovations: Copeland Coating will be putting down the top cope on the multiuse court at the Town Park. They are just waiting for good daytime and nighttime temps. If not done this week, then early next week. The specs for the rest of the renovations for the town park have been prepared by Morris Associates and are out for bid. J. Iuviene has looked these over.

Spencertown Academy: Supervisor Lagonia met with Nick VanAlstyne to discuss the condition of the building. The Academy has gone out to bid for repairs, but had trouble getting anyone to bid on the project. This issue has been resolved. There is also the question of available money to do roof repairs. There is a small amount set aside for this, but more will be needed. N. VanAlstyne noted that the Academy is struggling of late with the upkeep of the integrity of the building. A report to the Town Board will be forthcoming from the Academy.

Norton Road: Supervisor Lagonia noted that the easement is still being worked out with both the Town's Attorney and Engineer. Property lines have come into question, whether blacktopping of road is mandatory or not is a question, and before the Town signs off, it needs to make sure it will be protected. All charges are being paid for by the property owner.

2018 Town Bicentennial: Supervisor Lagonia would like this to be a big event. R. Lagonia has chatted with Town Historian Tom Moreland who has many great ideas to make this a special Town event. A committee will be formed and this will be a Town wide event with all interested parties involved. Historian Moreland's house history book should be completed by then as noted by Town Board Member J. Wrightsman.

In further discussions with Historian Moreland, Supervisor Lagonia advised the Town Board that there is an idea to place historic markers in Town and how they could be paid for. Possibility of private funding. Historic Districts being formed in Town was discussed, noting the Historic Preservation Law the Town currently has on the books. Discussion was heard as to whether or not this would hinder the sale of houses in this district.

BAR Member: The Town is still looking for someone to sit on the B.A.R. for Grievance Day in May. There is one seat to be filled, with 3 possibilities.

A motion to authorize Supervisor Lagonia to follow-up with interested parties; namely Susan Grybus, Scott Sylvester and Bruce Burns, and to appoint one to the B.A.R. for a term to begin October 1, 2015 and end September 30, 2020 was made by G. Vogler and seconded N. Friedman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Highway Superintendent Report

Highway Superintendent Meehan reported that a couple of people questioned when the coating of the multiuse court at the Town Park was going to happen. He advised that coating started today. There is a sign listing rules for just the tennis court which will need to be changed now that it is a multiuse court. One of the gates for the multiuse court can be used as a swing by kids. R. Meehan suggested fixing this gate so it will not get broken. One of the Ford trucks blew up. It will need a new motor. \$8200.00 for short block, and labor included would be \$15000.00 for a new motor. This is a lot of money for an 8-year-old truck. There are two used trucks at

Marcheses for \$39500.00 and \$47000.00. Both are clean. A new one would be around \$62000.00. Supervisor Lagonia and Town Board Member Vogler both felt that a new one would be better. There is money in the equipment line. A new one would have to go out to bid. Different manufacturers were discussed. The Highway crew has been grading roads and filling pot holes.

Town Clerk Report for the month of March 2016 submitted.

Tax Collector Report for the month of March 2016 submitted.

Planning Board Report for the month of March 2016 submitted.

No Comprehensive Plan Oversight Committee Report for the month of March submitted.

Building Inspector/Code Enforcement Report for the month of March 2016 submitted.

Justice Cassuto Justice Court Report for the month of March 2016 submitted.

Justice Grubin Justice Court Report for the month of March 2016 submitted.

Dog Report for the month of March 2016 submitted.

A motion to accept the above reports was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Correspondence

NYS Department of Ag and Markets: Dog Control Officer Inspection Report Found Satisfactory.

St. Peter's Presbyterian Church: Request to Use the Green May 28th, 2016 from 9:00-3:00 p.m. for their annual Welcome to Summer in Spencertown fund raiser. Request County Route 9 closed during this time as well.

A motion to allow the St. Peter's Presbyterian Church use the Green May 28th, from 9:00-3:00 p.m., requesting that County Route 9 be closed for their annual Summer in Spencertown fund raiser was made by R. Lagonia and seconded by M. Verenazi.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

St. Peter's Presbyterian Church: Request for Town to help defray the costs of putting on their annual Welcome to Summer in Spencertown event. It was noted that money was budgeted for this.

A motion to donate \$500.00 to the St. Peter's Annual Welcome to Summer in Spencertown event to help defray the costs was made by R. Lagonia and seconded by G. Vogler.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Spencertown Academy: Request to use the Green June 18, 2016 from 9:00-3:00 p.m. for their annual Garden Market as part of the Hidden Garden Tour, requesting as well that County Route 9 be closed.

A motion to allow the Spencertown Academy to use the Green for their annual Garden Market as part of the Hidden Garden Tour on June 18, 2018 from 9:00-3:00pm was made by G. Vogler and seconded by M. Verenazi.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Unfinished Business

New Town Hall: Discussed

Town Park: Sandy Fischer's son was very upset that the basketball court is in the tennis court. He is not the only one. Supervisor Lagonia noted that this is a multipurpose court now. There was donated money for this, the Town Board held a community day to solicit ideas and recommendations and the existing court was in need of repair. There was much thought and planning that went into the renovations and this saved the Town money. The thought was that not many people used the tennis courts and this area would get more use as a multiuse area.

Highway Form 284: Highway Superintendent Meehan noted that the Town will be getting \$134000.00 in C.H.I.P.s money this year, and for the next 4 years additional money will be given for bridges.

A motion to accept the 2016 Highway Form 284 was made by R. Lagonia and seconded by M. Verenazi.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Employee Handbook: “Sexual identity” was changed to “gender identity.”

A motion to adopt the 2016 Employee Handbook with word change was made by R. Lagonia and seconded by M. Verenazi.

R. Lagonia: yes
G. Vogler: yes
M. Verenazi: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

This handbook will be copied and given to each of the highway workers, who will sign noting receipt and that receipt will be filed in their personnel file. Training will also be done.

Norton Road Easement: Discussed

Office of the Aging Appointment

A motion to approve Ginger Feldman as the Town of Austerlitz’ representative on the Columbia County Office of the Aging Committee was made by R. Lagonia and seconded by N. Friedman.

R. Lagonia: yes
G. Vogler: yes
M. Verenazi: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

2015 AUD Report: Supervisor Lagonia gave the Town Board a quick overview of the AUD Report that was file in February 2016 for the 2015 year. Noted was that good management of Town monies increased the fund balance by \$76000.00. The Town has about a year’s worth of reserves in case of an emergency. Supervisor Lagonia would like to put this \$76000.00 in a special reserve account for a new salt shed. The new salt shed can be a 2017 project. Different types of reserve accounts were discussed and Town Board Member Vogler noted that the Town Board needed to make sure they chose the correct reserve account for this need. Supervisor Lagonia noted this will be discussed next year. Prices range from \$160000.00 to \$500000.00 for a new salt shed.

BAR Appointment: Discussed

Spencertown Green: Highway Superintendent Meehan noted that last year the Town Board approved the makeover of the gardens and bush area in the Spencertown Green. Howes Horticultural is waiting for the okay to begin this work.

A motion to authorize Howes Horticultural to begin the makeover of the gardens and bush area in the Spencertown Green was made by R. Lagonia and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

New Business

Adult Exercise Equipment: Town Board Member Nansi Friedman is interested in seeing the Town of Austerlitz purchase adult exercise equipment for the Town Park. N. Friedman presented materials from Urbani, The Real Outdoor Gym Equipment. This company is popular in Israel and has just broken into the US market. The equipment is made for cold and wet, heat and sun environments. Member Friedman would like the Town to purchase 3 pieces that complement each other in range and motion. Three pieces would be less than \$10000.00. This equipment would be a draw for some adults who are not otherwise taking advantage of the park, and for parents who are watching ball games, etc. Maybe individual pieces can be bought one at a time, but it makes sense to do more than one piece. There are different groupings, such as senior friendly. The Town would just need to decide a route to go first. Supervisor Lagonia noted that the current budget for the Town Park renovations, the available money left to accomplished the current goals, and advised that if there is any money left over, the Town could ask the donor if it could be used to purchase this equipment. Member Friedman noted that reps from the company could come out if needed. Town Board Members Friedman and Vogler will work on this and have the company put together a proposal for the Town Board to consider.

Broadband Access: Town Board Members Friedman and Wrightsman attended a County Consortium meeting on broadband access. There are 3 counties in New York State that do not have broadband, Columbia County being one of them. New York State guarantees that by 2018, all counties will have broadband. The Town Board discussed this initiative. It was noted that there needed to be an official representative to sit on the Columbia County Broadband Committee. The general consensus of the Town Board was to have Town Board Member Jere Wrightsman sit on this committee for the Town of Austerlitz.

NYMIR Statement and Proxy: In order for NYMIR to have the majority of its subscribers vote in their annual meeting, NYMIR provides a statement and proxy if a representative from the Town of Austerlitz cannot be in attendance.

A motion to approve the following proxy and attendance card on behalf of the Town of Austerlitz was made by G. Vogler and seconded by M. Verenazi.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

This Proxy is solicited on behalf of the Board of Governors of the New York Municipal Insurance Reciprocal. The undersigned member of the New York Municipal Insurance Reciprocal (Town of Austerlitz) hereby appoints William Cherry, NYMIR Vice President, as Proxy and hereby authorizes him to represent and vote in said member's name for the election of Subscribers to be held in Albany, New York on May 6, 2016 at 10:00 a.m. local time, or any adjournment thereof. The Town of Austerlitz authorizes a vote to accept the slate of candidates supplied.

Lawn Care Bids:

One bid was received from Howes Horticultural
Lawn Care and Trimming from Spring through Fall: \$145.00 per mowing
Ground maintenance from Spring through Fall: Spring, Fall and periodic clean-up including removal of ground debris, damage caused by storms and bee or wasp extermination: \$45.00 per hour; maintenance of perennial bed on green including mulching, edging, fertilizing, tree trimming, trimming of hedges, and weeding: \$45.00 per hour; cost of materials: estimated at \$50.00.
Trash and broken glass removal and disposal thereof: \$15.00 per week.

A motion to award the 2016 lawn care and ground maintenance bid to Howes Horticultural was made by R. Lagonia and seconded by G. Vogler.

- R. Lagonia: yes
 - G. Vogler: yes
 - M. Verenazi: yes
 - N. Friedman: yes
 - J. Wrightsman: yes
- Motion carried 5:0.

Highway Bids:

Bids were received from: A. Colarusso and Son, Inc. and Callanan Industries, Inc.

A motion to accept highway bids as outlined below was made by R. Lagonia and seconded by J. Wrightsman.

- R. Lagonia: yes
 - G. Vogler: yes
 - M. Verenazi: yes
 - N. Friedman: yes
 - J. Wrightsman: yes
- Motion carried 5:0.

STONE / GRAVEL / BITUMINOUS ASPHALT

<u>CRUSHED STONE</u>	<u>FOB QUARRY</u>	<u>DELIVERY- STOCKPILE</u>
1A (washed)	\$11.25 /ton Colarusso	\$15.90/ton Colarusso
1B (washed)	\$ 4.00 /ton Callanan	\$13.00/ton Callanan
#1 (washed)	\$10.55 /ton Colarusso	\$15.20 /ton Colarusso

#2	\$10.05 /ton Colarusso	\$14.70/ton Colarusso
#1 & #2 Mixed	\$10.55 /ton Colarusso	\$15.20/ton Colarusso
#3	\$10.05 /ton Colarusso	\$14.70/ton Colarusso
SCREENINGS	\$ 3.00/ton Callanan	\$12.00/ton Callanan
CRUSHER RUN ($\leq 2''$)		\$13.35 /ton Colarusso
LIGHT STONE FILL	\$10.00/ton Callanan	\$19.50/ton Callanan
HEAVY STONE FILL	\$12.00 /ton Colarusso	\$20.00/ton Colarusso

SHALE/GRAVEL/STONE/SAND

SAND (snow)	\$7.60/ton Colarusso	\$13.10/ton Colarusso
ITEM 4 or CRUSHED (4" minus)	\$8.70/ton Colarusso	\$13.35/ton Colarusso
BANK RUN	\$6.00/ton Colarusso	\$11.50/ton Colarusso
COBBLES	\$8.00 /ton Colarusso	\$13.50/ton Colarusso

BITUMINOUS ASPHALT	FOB PLANT
TYPE 6 TOP COURSE	\$51.55 /ton Colarusso
TYPE 7 TOP COURSE	\$54.60 /ton Colarusso

TRUCKING OF HIGHWAY MATERIALS

Tractor Trailer aluminum trailer	
Rate per hour \$115.00 Colarusso	average load permitted legally 36 ton
Tractor Trailer Steel Trailer	
Rate per hour \$135.00 Colarusso	average load permitted legally 33 ton
Tri-Axle Dump Truck	
Rate per hour \$87.50 Colarusso	average load permitted legally 22 ton

Haul material to Town Garage from Colarusso Sand and Gravel

Price per ton \$ 5.50 Colarusso

Haul material to Town Garage from Colarusso Quarry

Price per ton \$4.65 Colarusso

Haul material to Town Garage from Bolls

Price per ton \$2.30 Colarusso

Haul material to Town Garage from Rifenburg Construction

Price per ton \$5.40 Colarusso

Highway Superintendent Meehan noted that there was only one bidder for trucking services and he is not sure why. There were no bidders for guardrail. The Town can piggy back off the Saratoga County bid for this. Supervisor Lagonia will check with the Attorney for the Town concerning this.

A motion to piggy back off of the Saratoga County bid for guardrail, as long as the Town can legally do this, was made by R. Lagonia and seconded by G. Vogler.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes
Motion carried 5:0.

Resolution 34, 2016, Appointment of Court Clerk:

A motion to adopt Resolution 34, 2016, Appointment of Court Clerk was made by G. Vogler and seconded by J. Wrightsman.

R. Lagonia: yes
G. Vogler: yes
M. Verenazi: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Whereas, Carol Wilbur, the Town Court Clerk duly appointed at the Town Board organizational meeting held on January 4, 2016, abruptly resigned her position on March 25, 2016, providing the Town Justices or the Town Board with no time to advertise, search or interview candidates for that vacated position; and

Whereas, the Town Justices, Sharon Grubin and David Cassuto, immediately sought and found an experienced individual, Kelly Baccaro, who works as a town court clerk in another town who was willing to fill in immediately on a temporary basis; and

Whereas, since the Town Court continually conducts a high volume of cases each week and had to continue functioning, the Town Justices and Town administration made arrangements to have Ms. Baccaro, fill in as temporary Court Clerk immediately without delay as was needed; and

Whereas, the Town Justices expressed their desire to nominate Ms. Baccaro as temporary Clerk for the Austerlitz Town Court and the Town Board desires to accommodate the Town Justices and to keep the Court functioning within the Town's annual budgetary appropriation for such position; and

Whereas, the Town Board at its first meeting following the Court Clerk's resignation and new temporary nomination determines to officially appoint Kelly Baccaro, and to ratify past administrative actions, so that Ms. Baccaro could start immediately to fulfill the Court Clerk duties without stoppage of the Court;

NOW, THEREFORE, BE IT RESOLVED as follows:

The Town Board accepts the resignation of Carol Wilbur as of March 25, 2016.

The Town Board hereby recognizes the Town Justices' nomination of Kelly Baccaro to immediately fill the Court Clerk position vacated by Carol Wilbur on March 25, 2016 and, as such, hereby appoints Kelly Baccaro, effective on March 26, 2016, to serve as Court Clerk on a temporary basis until a permanent Court Clerk is appointed.

The Town Board hereby suggests that the Town Justices continue their search for a permanent solution to the Court Clerk situation but if no other candidate is nominated, the Town Board approves the appointment of Kelly Baccaro to serve as the Court Clerk for both Justices for the remainder of the calendar year at the salary rate of \$182.69 per week to be paid on bi-weekly basis.

The Town Board hereby ratifies and approves any actions taken by the Town Justices, Town Clerk and the Town administration in hiring Ms. Baccaro and getting her on the Town payroll so that the functioning of the Court was not unreasonably disrupted by this emergency situation.

The Town Board expresses its appreciation to Ms. Baccaro for agreeing to and filling in as Court Clerk under such circumstances.

This resolution shall be deemed to take effect as of March 26, 2016 for purposes of ratifying and approving the acts of the Town Supervisor, Town Clerk and Town Justices with respect to the foregoing.

Court Budget Increase:

Justices Sharon Grubin and David Cassuto came before the Town Board to discuss an increase in funding to the 2016 Court budget. Justice Cassuto summarized his memo to the board stating that the justices feel the court is short staffed and the deputy court clerk position needs to be filled. Both the court clerk and the deputy court clerk positions need to have the salary lines increased. Being requested is an increase in the salary of the Court Clerk from \$9500.00 a year to \$19500.00 a year. This translates to a \$15.00/hour wage for 25 hours a week. In addition, a request is made to fund the Deputy Court Clerk position at a salary of \$6500.00 a year. This translates to a \$12.50/hour wage for 10 hours per week. Justice Cassuto continued noting that the court work load has increased over the last few years and revenues for the court have increased as well indicating the business of the court. The court is busier, and has been operating with less help. When previous Court Clerk Eileen Olson was here, she noted from time to time that she couldn't keep up, especially after the Deputy Court Clerk retired and was not replaced. Justice Cassuto advised that a meeting occurred with the NYSOCA. In attendance was both Judges, Supervisor Lagonia, Town Board Member Vogler, Dave Dellehunt, a NYS Court Attorney Referee who oversees Town and Operations Unit for the Third District of NYS Court Administration and Susan Bauman, a Senior PC Analysis for the Third District of the NYS Court Administration. Both Dave Dellehunt and Susan Bauman felt what Justice Grubin and Cassuto are requesting is in line with the County norm.

Justice Grubin noted that in terms of volume of cases, the Town of Austerlitz was the third busiest in the County last year. When the salaries of the other Towns are compared to the volume, the Town of Austerlitz is low and this is making it very difficult to find a replacement for the Court Clerk who left last summer. Austerlitz is currently using the Town of Ghent's Court Clerk and she needs to be replaced with someone permanent.

Town Board Member Nansi Friedman asked when the Justices became aware that the hours were insufficient and the salary too low. Justice Grubin explained that the Deputy Court clerk was no longer funded due to retirement in 2015. The Deputy didn't do too much, but did take the brunt

off the main Clerk. The Court Clerk at the Time, Eileen Olson, started complaining in 2015 that she was doing more work with the same amount of money. When Eileen left and the Judges started to look for a replacement, it was then they realized how hard it was to find a new person for the pay, train them, and have them keep up. Justice Cassuto noted that E. Olson was complaining to him about the salary a year before. It was stated in an audit done by Town Board Member Vogler, that internal controls were not being met and Justice Cassuto noted they still can't without a deputy clerk. When E. Olson left, the dimension of the problem became clearer. Member Friedman asked if the Judges were proposing a substantial increase in staffing, and for next year, because there is already a budget in place for this year. Justice Grubin advised that they are asking the Town Board for what they can give. The judges only recently learned about the backlog from when E. Olson was here and they would like to offer a decent salary to a new court clerk.

Town Board Member Vogler questioned if there would be additional revenue brought into the Court that could offset increased salaries if the backlog was handled. Justice Cassuto noted that the idea is yes, but there is no guarantee when that money will come in or how much it will be. The Town Board and Justices discussed 'scoffing' and the procedure for collecting the fines. Justice Cassuto noted that no 'scoffing' has been done since last summer until 2 weeks ago when temporary Court Clerk Kelly Baccaro began the process again. For Justice Grubin, this is more than a money issue. In the last 6 months the problems caused by lack of staffing have dribbled over into other departments of the Town and the State. In addition, there is so much that goes on that is outside the money that never shows on reports.

Supervisor Lagonia took the floor and advised that he too has collected a lot of data and in fact used some of the same data as the Justices provided. R. Lagonia read off yearly monetary figures for the Town of Austerlitz as provided by the NYS Comptroller's Office, stating that the average of the last 5 years is \$175000.00. Salaries were noted as well. It was noted that Carol Wilber worked nights and could not call anyone back with those hours. Supervisor Lagonia advised that he discussed hours worked and pay with Kelly Baccaro, the current Court Clerk, who averages roughly 12 hours a week with court included in these hours. K. Baccaro advised she doesn't need a deputy, but it would be helpful for an additional person for 4 hours a week. K. Baccaro is satisfied with the salary, will work until the end of the year, and consider staying on. The current salary being paid to Kelly Baccaro for the stated hours of 12 per week is \$15.22/hour. Supervisor Lagonia advised that the budget for next year could certainly be looked at.

Justice Grubin stated to Supervisor Lagonia that he was outside of his jurisdiction in speaking with the Court Clerk. Supervisor Lagonia disagreed and noted that Kelly Baccaro is also the Clerk to the Columbia County Board of Supervisors and he has a working relationship with her outside of the Town of Austerlitz.

Justice Cassuto noted that best case scenario is that K. Baccaro will stay until the end of the year, but the Justices still need to hire someone before then and train them. Additional monies in the court budget will be needed for this.

Supervisor Lagonia agrees that the Court Clerk salary probably needs to increase some and a Deputy needs to be hired.

Justice Grubin advised that Kelly Baccaro is very good, but also a workaholic. Just because she can do the work in a short amount of time does not mean everyone can. The next Court Clerk may take longer to do the job. Plus, K. Baccaro is only one person.

Town Board Member Vogler summarized the conversation as he has heard it to this point. Right now Kelly Baccaro is doing a fine job. She may need some additional time, but will know better once she cleans up the backlog and gets a sense of just how long it takes to do the routine job. K. Baccaro will also be able to tell if she is interested in staying on. Should K. Baccaro decide she would like to stay on, the Town would be able to hire her at a lower salary figure since she can do the job in less hours. Should K. Baccaro decide she does not want to do the job, the Town Board can then make a decision as to the requested increase in salary. Justice Cassuto noted that K. Baccaro did say that an additional 4 hours would be helpful and a Deputy could fit into this. Both Justices would like to have K. Baccaro stay on, but she can only work nighttime hours and someone does need to work during the day. Member Vogler noted that a Deputy could work these hours and the Town could negotiate some of these issues. Justice Grubin does not believe the Town should fund a position based on a person, but rather fund it on the position taking the County norm into account. Currently the Town of Austerlitz is the lowest paying. For the last 6 months the Justice Court has struggled to keep up.

Supervisor Lagonia advised that he has discussed pay ranges with the other Supervisors and the going rate is \$12.00-17.00 an hour. For the time K. Baccaro is putting in and the current pay rate, she is receiving \$15.22/hour. Further discussion on pay.

Town Board Member Vogler proposes that once K. Baccaro determines the time it will take to actually do the job once the backlog is caught up, then talk about pay with her. Justice Cassuto does not believe the Town should be negotiating with a clerk for her pay. Set a salary, and let the Justices work within that. Justice Grubin again reiterates that the Town is separate from the Court and no one on the Town Board should be speaking with the Court Clerk concerning these matters except the Justices.

Supervisor Lagonia advises the Justices that the Town Board has the final say on the budget. The Town Board will discuss this at a future date.

New Town Hall

Joe Iuviene came before the Town Board to give an update on the new town hall renovations. The Town Board needs to choose an electrical, heating, ventilation and air conditioning, and plumbing bid for the next stage of work. Bids were solicited by The Architectural Bureau and came in as follows: Morris Associates came in at \$41000.00, took out a couple of unnecessary items, and came back in at \$39000.00. Barton & Loguidice bid \$53600.00 (Design Phase \$37700.00, Bidding and Construction Phase \$15900.00), and GPI Greenman-Pedersen, Inc. bid \$19500.00. The work to be completed is basic HVAC, plumbing and electrical engineering services to include schematic design, design development, contract documents, bidding and construction administration services.

The Town Board questioned the difference in bids and the quality of work of GPI. J. Iuviene advised that he was worked with GPI on 4 other projects and the work is done well. J. Iuviene suggested the possibility that the other 2 bidders overestimated the work to be done and did not accurately evaluate the scope of the project. This suggestion was discussed.

A motion to accept the GPI Greenman-Pedersen, Inc. bid of \$19500.00 for engineering services for mechanical, electrical and plumbing design and construction documents was made by R. Lagonia and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

When this project goes to bid, each piece must be bid separately.

J. Iuviene also asked around concerning the windows currently in the building, whether to restore or replace. Each has a portion of stained glass on the top. A rough estimate of \$125000.00 was given to restore all the windows. Budget estimates were given from experienced people in this field. J. Iuviene just wanted the Town Board to be aware of the scope of this project and note that prices will vary depending on how the Town Board decides to bid the window portion out. Town Board Member Jere Wrightsman questioned a green initiative. The windows would be the last item to be completed in the overall renovation of the new Town Hall. The Town Board consensus was to install new windows that conform to the appearance of the existing windows.

The next portion of the project discussed was the foundation and front porch in which J. Iuviene recommended a complete removal of the front porch and a new foundation. A new front porch would run roughly \$40000.00, repairing the current one would be \$30000.00. Options discussed. If new, the brick could be replaced with stucco, a much less expensive option. Estimated cost of a new foundation, including the new addition would run roughly \$70000.00-75000.00 without demolition work. With demolition work, about \$100000.00.

New Highway Truck

The Town does need to make an emergency purchase of a new highway truck and only one corporation makes the type of truck that needs to be replaced. Supervisor Lagonia will get the facts and put everything in order. Highway Superintendent Meehan will find out what trucks are available for purchase.

Public Comments

Linda Horn questioned the large piles of wood that are on the corner of Punsit and County Rte 7. This could be a breeding ground for mice who carry lyme. Is there a way to have these moved? Supervisor Lagonia advised that this is private property and these residents have the right to leave these where they are. R. Lagonia will broach the subject with the resident.

Town Board decided that the court issue will be discussed at the next town board meeting.

Adjournment

A motion to adjourn was made by G. Vogler and seconded by R. Lagonia.

R. Lagonia: yes

G. Vogler: yes

M. Verenazi: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0. Meeting adjourned at 9:17 p.m.

Respectfully Submitted,
Susan A. Haag, Town Clerk