

Town of Austerlitz
Workshop/Town Board Meeting
March 15, 2018

Present: Robert Lagonia, Supervisor, Greg Vogler, Christopher Schober, Nansi Friedman and Jere Wrightsman, Town Board Members, Robert Meehan, Highway Superintendent and Susan Haag, Town Clerk.

Workshop called to order at 6:11 p.m.

Workshop called to discuss the 2018 Highway Fund 284.

East Hill Road Bridge replacement will definitely be done this year. The Town Board and Highway Superintendent Meehan discussed this project, the cost involved and what role the Highway Department will play.

Discussed possible additional projects, overall cost of projects, available money in the budget, money in reserves and savings.

Pratt Hill Road oil and stoning and School House Road culvert replacement are left overs from last year. Bryarcliffe needs patching. Dugway Road from State Route 203 to Fire Hill Road needs to be sealed.

Highway Superintendent Meehan advised that the priorities are School House Road, East Hill Road, Prathill Road and Dugway Road.

Supervisor Lagonia advised that the fund balance is higher than it should be. The Town Board needs to decide what they want to keep as a comfortable level. Most big projects will be done in a couple of years and equipment needs will be in good shape. This will use most of the fund balance. The Town is in good shape financially.

A motion to close the workshop was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0. Workshop closed at 7:03 p.m.

Town Board meeting called to order at 7:09 p.m.

Moment of Silence, followed by the Pledge of Allegiance.

Minutes

A motion to accept the February 15, 2018 Town Board Meeting minutes was made by G. Vogler and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes
C. Schober: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Auditing of Accounts and Claims

A motion to pay General Fund, #71-99, in the amount of \$16213.34, Highway Fund, #34-47, in the amount of \$12545.21, and the Capital Fund #24-36, in the amount of \$208491.29 was made by G. Vogler and seconded by J. Wrightsman.

R. Lagonia: yes
G. Vogler: yes
C. Schober: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Reports

Monthly Cash Disbursement and Supervisor Report

Monthly Cash Disbursement for the Month of February 2018 submitted. Supervisor Lagonia advised numbers are good.

On a County level, Supervisor Lagonia noted that the DSL lines are being run in Town. Some people feel Spectrum is moving to slowly, but in all fairness, they didn't realize the old equipment they had to work with. There are four providers in town and the Public Service Commission does not have authority over internet providers. A lot of fiber is being run. Highway Superintendent Meehan is meeting with the Broadband company and the phone company who needs to bury some of the wire on our Town roads.

Attorney Catalano has noted to Supervisor Lagonia that he spoke with Attorney Mitch Khosrova advising him that the Town Board will not commit to any road projects for the 2019 year.

Supervisor Lagonia spoke with Engineer Ray Jurkowski, Morris Associates, concerning the bill from last month that the Town Board did not want to pay. Engineer Jurkowski agreed to bill only half and the Town Board approved in the current month vouchers.

Supervisor Lagonia noted that New York State has a plan through Cornell University who will send someone out to map every road for the Town, as well as culverts, etc. After this is done, the Town should put together a long-range road plan. It was agreed that Supervisor Lagonia and Town Board Member Vogler will head this up. Supervisor Lagonia further noted that he understands there is fairly in depth report given at the end of the mapping. Whoever comes out will spend the summer in Town doing this work.

A camera has been put up in the Town Park. A sign needs to be put up alerting people there is a camera in use, maybe saying 'under surveillance.' The damage being done is criminal mischief.

It is serious because of the amount of damage done. Supervisor Lagonia will ask the Columbia County Sheriff to patrol more at the Park. Maybe put up an additional camera.

Highway Report

Highway Superintendent Meehan reported that there have been really heavy snow storms. The roads are soft and some of the roads are not in good shape at all. The fan went on one of the trucks but is fixed now. There was an incident on Old Road in which a resident's car and the snow plow hit. Was classified as no fault. The back-rear quarter on the car was destroyed. The Town's insurance company has been made aware of the incident. There is a lot of brush damage from the storms to be cleaned up in the Spring.

The Highway Department has rented a roller from Abele that needs to be sent back. Highway Superintendent Meehan needs to know if the Town Board intends on buying this piece of equipment or not. If so, it needs to go out for bid. Supervisor Lagonia will find out if this can be rolled into the bonding.

Town Clerk Report for the month of February 2018 submitted.

Tax Report for the month of February 2018 submitted.

Planning Board Report for the month of February 2018 submitted.

Comprehensive Plan Oversight Committee Report for the month of February 2018 submitted.

Building Inspector/Code Enforcement Report for the month of February 2018 submitted.

Justice Grubin Justice Court Report for the month of February 2018 submitted.

Justice Cassuto Justice Court Report for the month of February 2018 submitted. Supervisor Lagonia advised that Justice Cassuto is out of the Country on sabbatical for an extended period of time. R. Lagonia feels that this is something that the Town Board should have been made aware of. Town Board Member Vogler suggested that a letter be sent to Justice Cassuto to ascertain if someone will have to be brought in to take his place that the Town will have to pay, thus affecting the budget.

Dog Report for the month of January and February 2018 submitted.

A motion to accept the monthly reports was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Town Board Member Vogler reported that the Climate Smart Committee continues to meet. The submitted grant is in for management review. During the last meeting the discussion centered on LED street lighting which will be followed up during the April meeting.

Correspondence

None

Unfinished Business

Architectural Bureau, Joseph Iuviene: New Town Hall Update

Architect Joseph Iuviene updated the construction budget verses costs sheet through the March 2018 abstract.

Supervisor Lagonia advised that he signed a change order for the new town hall project because after some work was done, it was discovered that the old vestibule floor is shot and has to be replaced. The change order is for an additional \$13000.00.

New Salt Shed RPF

Architect Joe Iuviene received estimated numbers for the new salt shed from Wes Coons: complete building with sides, \$468000.00, without the sides, \$400000.00. J. Iuviene believes the sides stabilize the building and are needed.

The electric will come in somewhere around \$3000.00-5000.00 but is separate from the base estimate. J. Iuviene's cost is \$25000.00 for a total of \$500000.00.

The next step is to hire someone to draw up plans and go out to bid so the building can be started in June of this year.

Highway Superintendent Meehan advised that it will cost roughly \$20000.00 to clean up the area on the Braley property where the current salt is being stored. J. Braley will need to sign off once the clean up is complete.

A motion to hire Joseph Iuviene as the architect and project manager for the salt shed per his estimate was made by J. Wrightsman and N. Friedman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

A motion to move forward with the salt shed bid package was made by R. Lagonia and seconded by N. Friedman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes
Motion carried 5:0.

Highway Form 284

A motion to approve the Highway Form 284 as discussed in the workshop was made by G. Vogler and seconded by J. Wrightsman.

R. Lagonia: yes
G. Vogler: yes
C. Schober: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

2018 Highway Form 284

This agreement is entered into by the Town of Austerlitz Highway Superintendent and the undersigned members of the Town Board of the Town of Austerlitz pursuant to section 284 of the Highway Law as set forth below and shall be effective for the fiscal year of 2018:

We hereby agree that the monies levied and collected for the repair and improvement of the Town highways, and those monies received from the State of New York for the repair and improvement of Town Highways, shall be as follows:

1. General Repairs: The sum of \$ 50,000 may be expended for general repairs and maintenance upon 61.7 miles of own highways including sluices, culverts, drainage ditches and bridges having a span of less than five feet and boardwalks or renewals thereof.

2. Improvements. The following sums shall be set aside for the improvement of Town highways as described below:

a) East Hill Rd: There shall be expended not over the sum of \$ 250,000, said monies expected from the NYS CHIPS funding program.

Type: Bridge replacement.

b) Pratt Hill Rd There shall be expended not over the sum of \$ 43,800

Type: Oil and stone

c) School House Rd; there shall be expended not over the sum of \$ 26,000,

Type: Culvert replacement

d) Bryarcliffe: There shall be expended not over the sum of \$ 55,800,

Type: Oil and stone.

e) Dugway; There shall be expended not over the sum of \$ 18,500,

Type: Oil and stone.

f) Longview Drive: There shall be expended not over the sum of \$ 10,000,

Type: Culvert replacement.

3. It is hereby acknowledged that the foregoing is best estimates based upon information of road conditions and pricing that the Highway Superintendent has at the time this agreement is executed. If there are changes in the scope of work, available materials, labor, or piecing, this agreement may be modified in writing by the parties hereto.

This agreement shall take effect when approved by the Town Board and executed by the Highway Superintendent and at least a majority of the members of the Town Board.

Bicentennial Committee Update

Town Board Member Wrightsman reported that the meeting was canceled due to snow. An article for the Town's newsletter was sent. Historian Tom Moreland and his wife are going up to Schuylerville, New York for the hearing on the Town's historic districting application.

2017 Annual AUD

Supervisor Lagonia advised that the 2017 Annual AUD has been filed with the NYS Comptroller's Office. A copy was sent to the Town Board. Supervisor Lagonia and Town Board Member Vogler met with Accountant for the Town, Nelson Furlano, to go over the Annual AUD. No money was put in reserves. Instead the fund balance was increased. N. Furlano will be back to audit Supervisor Lagonia, Town Clerk Haag and the Court.

New Business

Lawn Care Bids

One bid was received:

Howes Horticultural

153 Stonewall Road

Chatham, New York 12037

Price per mowing: \$175.00

Ground maintenance to include Spring and Fall clean up, weed killing, brush cutting and removal of debris and pest control: \$45.00/hour

Garden maintenance to include weeding, edging, mulching, planting (if necessary) and trimming of any shrubs or small trees: \$45.00/hour

Garbage pickup: \$15.00/pickup

Cost of materials: mulch: \$55.00/yd, perennials: between \$12.00 and \$45.00 depending on size.

If trees or shrubs are to be installed an estimate will be presented to the Town Board for approval.

A motion to award the 2018 lawn care bid to Howes Horticultural making sure his insurance is upped to \$2,000,000.00 was made by G. Vogler and seconded by N. Friedman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

Highway Bids

A. Colarusso & Son, Inc.

PO Box 302

Hudson, New York 12534

STONE / GRAVEL / BITUMINOUS ASPHALT

CRUSHED STONE

FOB QUARRY

**DELIVERY-
STOCKPILE**

1A (washed)	\$11.50 /ton Colarusso	\$16.15/ton
#1 (washed)	10.30/ton Colarusso	\$14.95/ton
#2	\$10.05 /ton Colarusso	\$14.70/ton
#1 & #2 Mixed	\$10.55 /ton Colarusso	\$15.20/ton
#3	\$10.05 /ton Colarusso	\$14.70/ton
SCREEN FILL	\$ 8.10/ton Colarusso	\$12.75/ton
CRUSHER ITEM 4	\$8.70/ton Colarusso	\$13.35/ton
CRUSHER RUN ($\leq 2''$)	\$8.70/ton Colarusso	\$13.35 /ton
LIGHT STONE FILL	\$10.65/ton Colarusso	\$15.30/ton
MEDIUM STONE FILL	\$12.50/ton Colarusso	\$20.50/ton
HEAVY STONE FILL	\$12.75 /ton Colarusso	\$20.75/ton
CRUSHER RUN IN-PLACE WITH PAVER under 600 tons/day)		\$32.00/ton
CRUSHER RUN IN-PLACE WITH PAVER over 600 tons/day)		\$27.75/ton

SHALE/GRAVEL/STONE/SAND

SAND (snow)	\$7.90/ton Colarusso	\$13.40/ton
ITEM 4 or CRUSHED (4" minus)	\$8.70/ton Colarusso	\$13.35/ton
BANK RUN	\$6.00/ton Colarusso	\$11.50/ton
COBBLES	\$8.00 /ton Colarusso	\$13.50/ton

BITUMINOUS ASPHALT

TYPE 1 BASE COURSE	\$49.40 /ton Colarusso	\$87.50/ton
TYPE 3 BINDER COURSE	\$52.20 /ton Colarusso	\$87.50/ton
19 MM BINDER COURSE	\$52.20 /ton Colarusso	\$87.50 /ton
12.55MM TOP COURSE	\$55.40 /ton Colarusso	\$87.50 /ton
TYPE 6 TOP COURSE	\$57.25 /ton Colarusso	\$87.50 /ton
TYPE 7 TOP COURSE	\$60.50 /ton Colarusso	\$87.50/ton
WINTER MIX (Cold Patch)	\$82.00 /ton Colarusso	\$87.50 /ton

FOB PLANT

DELIVERY- JOB SITE

Tractor Trailer aluminum trailer

Rate per hour \$120.00 average load permitted legally 36 ton

Tractor Trailer Steel Trailer

Rate per hour \$135.00 average load permitted legally 33 ton

Tri-Axle Dump Truck

Rate per hour \$87.50 average load permitted legally 22 ton

Haul material to Town Garage from Colarusso Sand and Gravel

Price per ton \$ 5.50

Haul material to Town Garage from Colarusso Quarry

Price per ton \$4.65

Haul material to Town Garage from Bolls

Price per ton \$2.30

Haul material to Town Garage from Rifenburg Construction

Price per ton \$5.40

Bob Boll Excavating LLC

PO Box 408
Niverville, New York 12130

MISCELLANEOUS AGGREGATE

ITEM #4	\$10.60/ton
PROCESSED GRAVEL	\$10.60/ton
SNOW SAND	\$10.40/ton
BANK RUB	\$6.80/ton
SHALE	\$7.50/ton
SCREEN SHALE (6" minus)	\$8.95/ton
3" STONE	\$12.25/ton
3-6" STONE	\$12.95/ton

Bemiss Trucking Service3 Inc.
187 Tunnel Hill Road
Canaan, New York 12029

TRUCKING OF HIGHWAY MATERIALS

Tractor Trailer aluminum trailer

Rate per hour \$115.00 average load permitted legally 36 ton

Tractor Trailer Steel Trailer

Rate per hour \$130.00 average load permitted legally 33 ton

Haul material to Town Garage from Colarusso Sand and Gravel

Price per ton \$ 5.45

Haul material to Town Garage from Colarusso Quarry

Price per ton \$4.60

Haul material to Town Garage from Bolls

Price per ton \$2.30

Haul material to Town Garage from Rifenburg Construction

Price per ton \$5.40

A motion to award the 2018 Highway Bids as follows:

STONE / GRAVEL / BITUMINOUS ASPHALT

CRUSHED STONE

1A (washed)

#1 (washed)

#2

#1 & #2 Mixed

#3

SCREEN FILL

CRUSHER ITEM 4

CRUSHER RUN ($\leq 2''$)

LIGHT STONE FILL

MEDIUM STONE FILL

HEAVY STONE FILL

CRUSHER RUN IN-PLACE WITH PAVER under 600 tons/day) \$32.00/ton Colarusso

FOB QUARRY

\$11.50 /ton Colarusso

10.30/ton Colarusso

\$10.05 /ton Colarusso

\$10.55 /ton Colarusso

\$10.05 /ton Colarusso

\$ 8.10/ton Colarusso

\$8.70/ton Colarusso

\$8.70/ton Colarusso

\$10.65/ton Colarusso

\$12.50/ton Colarusso

\$12.75 /ton Colarusso

DELIVERY-

STOCKPILE

\$16.15/ton Colarusso

\$14.95/ton Colarusso

\$14.70/ton Colarusso

\$15.20/ton Colarusso

\$14.70/ton Colarusso

\$12.75/ton Colarusso

\$13.35/ton Colarusso

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\$15.30/ton Colarusso

\$20.50/ton Colarusso

\$20.75/ton Colarusso

CRUSHER RUN IN-PLACE WITH PAVER over 600 tons/day) \$27.75/ton Colarusso

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TYPE 3 BINDER COURSE
19 MM BINDER COURSE
12.55MM TOP COURSE
TYPE 6 TOP COURSE
TYPE 7 TOP COURSE
WINTER MIX (Cold Patch)

FOB PLANT

\$49.40 /ton Colarusso
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\$55.40 /ton Colarusso
\$57.25 /ton Colarusso
\$60.50 /ton Colarusso
\$82.00 /ton Colarusso

DELIVERY- JOB SITE

\$87.50/ton Colarusso
\$87.50/ton Colarusso
\$87.50 /ton Colarusso
\$87.50 /ton Colarusso
\$87.50 /ton Colarusso
\$87.50/ton Colarusso
\$87.50 /ton Colarusso

MISCELLANEOUS AGGREGATE

ITEM #4	\$10.60/ton Bob Boll
PROCESSED GRAVEL	\$10.60/ton Bob Boll
SNOW SAND	\$10.40/ton Bob Boll
BANK RUB	\$6.80/ton Bob Boll
SHALE	\$7.50/ton Bob Boll
SCREEN SHALE (6" minus)	\$8.95/ton Bob Boll
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TRUCKING OF HIGHWAY MATERIALS

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Price per ton \$4.60 Bemiss

Haul material to Town Garage from Bolls

Price per ton \$2.30 Bemiss

Haul material to Town Garage from Rifenburg Construction

Price per ton \$5.40 Bemiss

was made by J. Wrightsman and seconded by C. Schober.

R. Lagonia: yes

G. Vogler: yes
C. Schober: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Because there was no bid for culvert pipe, guard rail material, arch pipe and geotextile fabric, the Town will be piggy backing off of Rensselaer County.

New Town Hall Bids

Business Automation Services
661 Plank Road
Clifton Park, New York 12065
Data Cable Work, Base Bid: \$6860.00

S & F Technologies Corp
172 Union Turnpike
Hudson, New York 12534
Telephone Wiring, Base Bid: \$7500.00, Alternate #1: \$250.00

Security Surveillance System, Base Bid: \$3085.00, Alternate #1: \$110.00

Video Intercom, Base Bid: \$3255.00, Alternate #1: \$110.00

Panic Alarm, Base Bid: \$2900.00, Alternate #1: \$100.00

Data Cable Work, Base Bid: \$13337.00, Alternate #1: \$450.00

Architect Iuviene discussed the individual bids.

A motion to authorize J. Iuviene to evaluate and then award low bids that were submitted and in addition authorize J. Iuviene to solicit to find suitable contractors to do the work that was put out to bid without response, staying within budget, awarding pending Supervisor approval was made by R. Lagonia and seconded by G. Vogler.

R. Lagonia: yes
G. Vogler: yes
C. Schober: yes
N. Friedman: yes
J. Wrightsman: yes
Motion carried 5:0.

Town Reassessment

The following report was submitted by Town Assessor Pam Cook:

I wanted to update you on the beginning of our 2019 reassessment project. As you are aware, we are a CAP or coordinated assessment program with Hillsdale. That being said both towns are required to do a Reassessment Project at the same time. Hillsdale's data collection began in

earnest in October 2017 and up until 2 weeks ago, we made excellent progress with the data collection and then the blizzards decided to arrive. Add to that the mud and unplowed driveways, our collection has slowed a bit. There are approximately 300 parcels yet to visit, but once that is complete, the data collector will turn her attention to Austerlitz. Our target to begin mid-April.

I was very happy to learn Greg was putting together a newsletter for March/April and I've provided him with a detailed description regarding the important phases for insertion into the newsletter. It will provide the homeowners some important details with the project we are beginning.

Here is the tentative outline of the different phases.

- **Recollect and verify the inventory of all parcels in the Town. This includes all residential, commercial and vacant lands. Austerlitz has over 1500 parcels. This is the what will begin in mid-April.**
- Inform property owners of the data that has been collected. A property description report and inventory information will be sent to each property owner for their input on the accuracy of the data. Target is late summer early fall.
- Review the property owner's input and comments. Correct data if necessary or make another visit. This is a very important step as this will be the data used in creating the preliminary value of the property.
- Compile and compare all sales data in the town.
- Perform initial valuation estimate.
- Inform property owners of the new preliminary assessed value
- Owners who wish to review their preliminary assessment and the information used to reach the new assessment, will be able to schedule an appointment with the assessor.
- New assessments go into effect September 2019.

Property inventory will be collected and updated, new digital photographs taken and property sketches, if needed, are also being done, all in phase one. During this part of the process if there are properties with fences, gates, no trespassing signs, dogs or outright refusals, a letter is sent from me asking permission to enter. In Hillsdale approximately 15% of homeowners visited have been notified for those reasons. Response has been ok, for the most part, but a second letter will be sent to those not responding shortly. If I receive no response, the property will be marked as a complete refusal and we will need to go in another direction with the county.

I hope this provides you with some detail as we begin our process. I'm trying to make this project as smooth as possible for our taxpayers and I will keep you informed as best as I can as we move forward.

Should you have any questions or want more specific details, please just ask.

Resolution #29-2018, Multi-Jurisdictional Hazard Mitigation Plan

A motion to adopt Resolution #29-2018, Multi-Jurisdictional Hazard Mitigation Plan was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0.

WHEREAS, the Town of Austerlitz recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under mitigation FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Town of Austerlitz fully participated in the FEMA-prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

WHEREAS, the New York Emergency Management Office and the Federal Emergency Management Agency Region II officials have reviewed the “Columbia County Multi-Hazard Mitigation Plan” and approved it contingent upon this official adoption of the participating governing body; and

WHEREAS, the Town of Austerlitz desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Columbia County Multi-Hazard Mitigation Plan; and

WHEREAS, adoption by the governing body for the Town of Austerlitz demonstrates the jurisdictions’ commitment to fulfilling the mitigation goals and objectives outlined in the Multi-Hazard Mitigation Plan; and

WHEREAS, adoption of this legitimizes the plan and authorizes responsible agency to carry out their responsibilities under the plan,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Austerlitz hereby adopts the “Columbia County Multi-Hazard Mitigation Plan” as an official plan; and

BE IT FURTHER RESOLVED, that the Town of Austerlitz will submit this Adoption Resolution to the New York State Emergency Management Office and Federal Emergency Management Agency Region II officials to enable the plan's final approval

Public Comments

none

Adjournment

A motion to adjourn was made by N. Friedman and seconded by J. Wrightsman.

R. Lagonia: yes

G. Vogler: yes

C. Schober: yes

N. Friedman: yes

J. Wrightsman: yes

Motion carried 5:0. Meeting adjourned at 8:35 p.m.

Respectfully Submitted,
Susan A. Haag, Town Clerk#